PRESENT: Ducasse, Ford, Hartley, Kier, Lei, Levitt, Oh-Young, Strawser, Strudler, Watson, Young

1. Check with Patti Chance regarding Program Rubrics.

2. “College position on Live Text” The COE will be using Live Text - Live Text is up and running. Emails must match – please make sure. TO DO: Class numbers of courses that will be used for spring are on Live Text. If there are any other courses or changes – please send them along to Kathi by December 15, 2008. Live Text training will be available and dates will be sent out.
   a. Some questions – How do we generate reports? Who will have access to the reports? How often will reports be available?

3. One year extension – Dr. Brown will be coordinating the timeframe – it is expected that we will go up for accreditation the same time as UNR and NS.

4. Rubric – Range of Points – we should be consistent – what range of points should be used.

5. Assessment Timelines were shared with the committee
   a. Aggregated data – will other systems compare
   b. Outcome Assessment
   c. Timely Reports – will outcomes

6. Consistent reports from surveys need to be put into place. Using the Assessment Center that will provide consist data may be one option. Dr. Levitt and Dr. Hartley will meet regarding “programming student coding.”

7. Look at requiring the Praxis II as a graduation requirement, instead of highly suggesting taking the Praxis II for licensing and teaching requirements.

8. Transition points – gate keeping – What are departments doing? What kinds are assessments are in place?

9. Program and Assessment – Tracking the information. Using the information. Also what are departments doing for Northwest, can the same kinds of data be used for NCATE.

10. Make NCATE work – it can be Easy, Efficient, and Smooth –“Spirit.