Agenda Assessment Taskforce Minutes April 13

Present:

COE: Conrad OhYoung, Young Kim, Greg Levitt
SPED: Sherry Strawser
C&I: Marilyn Ford, Liz Spalding
EDL/Workforce Ed. Cliff McClain
Field Exp: Jane Kier
EPY:
SEL:
CED:

Minutes - previous minutes changed to include Marilyn Ford as present.

COE Assessment Website:  http://education.unlv.edu/assessment/index.html

New Items:

1. LiveText Training April 27, 28, 29 - sign up posted online asap after confirmation: Dept representatives, please try to encourage all faculty teaching this summer to attend these workshops.

2. LiveText meeting for Department Chairs - April 28 9:00 am (Optional) to answer questions and go over timeline and requirements. Dept. representatives make certain to inform chairs or supervisors.

3. LiveText meeting for Program Coordinators - set time and date April 28 10:00 am (Optional) to answer questions and go over timeline and requirements. Dept. representatives make certain to inform all department program coordinators.

4. Student Support Plan Young Kim: Summer and Fall - a) support in all COE labs, b) COE online support with FAQs, videos, and tutorials, c) Young Kim - through online
request system, d) LiveText telephone support, e) Every Friday open lab support in CEB 211 with Young Kim, f) special times for student training in labs, in large meetings like field experience meetings.

5. Faculty Support Plan Young Kim: Summer and Fall (Open Lab days plus others)  
a) support in all COE labs, b) COE online support with FAQs, videos, and tutorials, c) Young Kim - through online request system, d) LiveText telephone support, e) Every Friday open lab support in CEB 211 with Young Kim.

6. No solution to SIS data input question yet. Still working to get data input automated into LiveText.

7. Syllabi Statement - approved - any feedback? Links to COE CORE Principles  
Will send syllabi statement to faculty this week. Will send an optional Learn360 statement later.

8. Review COE Assessment Timeline - online under resources. We need to institutionalize Program Reports, Department Reports, and COE reports. We need to document the collection of data, the analysis of data, and decisions and changes based on the data. will also review this with Chairs and program coordinators.

9. List of Assessments by Program and Department: Committee needs an updated list of Program Assessments and Program Coordinators. We will keep online. We also need copies of assessments and rubrics.

10: NCATE Webinars on redesign Proposals  
http://www.ncate.org/public/upcomingWebSeminars.asp: If interested, NCATE Webinars are available online starting today.

11. Anyone or program area need support for summer? No additional help requested at this time.
12. Student Problems: What if students can not afford LiveText Subscription? Could ask LiveText for 1-2 free student accounts per department. discussion - best to not make exception because it will only cause more problems, could set up committee to award “scholarships,” no decision or recommendation.

13. Other items? None - meeting adjourned at 11:00 am.