College of Education

COLLABORATIVE GROUP AWARD

To: College of Education Faculty
From: COE Scholarship and Honors Committee
        Bob Ackerman, Liz Spalding, Joseph Felix, Matt Tincani, Keith Zvoch,
Date: December, 2005

The College of Education Scholarship and Honors Committee is inviting nominations for the College of Education Collaborative Group Award for the 2005 academic year. This award is open to groups of full-time, tenured, and tenure-track faculty, as well as faculty in residence, for collaborative work over the past year. Individual faculty members are eligible to receive this award multiple times provided that it is for different collaboration activities with different people. This award can be for collaborative efforts in any area and includes a plaque and a small honorarium. Nominations may be made by a colleague, department chair, supervisor, student or a faculty group may self-nominate. A letter of nomination should be sent to any member of the COE Scholarship and Honors Committee no later than January 27, 2006. The nominated group should be notified by the person submitting the names.

The award is based on work with colleagues outside of one's department in the College of Education. The focus will be on the process of working together to accomplish a common goal, not on the area in which the collaboration took place. The materials submitted must emphasize how the work was accomplished by all members of the group, the process of working together, as well as the outcome of the group's efforts. It is the nominated group's responsibility to submit all materials to Katrina Switalski in the Dean's office by February 24, 2006.

The following materials, not to include more than can be contained in a single 3 inch binder, must be submitted for consideration in making the selection of this award:

1. A one to two-page summary of the group's formation, process and the common goal that was met by the group.

2. Two letters of support from colleagues, department chairs, or students.

3. Any supplementary materials that support the group's nomination.