The College of Education Scholarship and Honors Committee is inviting nominations for the **College of Education Outstanding Faculty Service Award** for the 2004-2005 academic years. This award is open to all full-time, tenure-track, and tenured faculty, as well as faculty in residence, in the College of Education. Nominations may be made by a colleague, department chair, supervisor, student or a faculty member may self-nominate. The award will not be given to the same person more than once in any three year period. A letter of nomination should be sent to any COE Scholarship and Honors Committee member no later than **January 27, 2006**. The person submitting the nominee’s name for consideration should notify him or her of the nomination.

The award is based on service efforts made within a two year period of time, ending with December 31, 2005. It is the nominee's responsibility to submit all materials to Katrina Switalski in the Dean's office by **February 24, 2006**. The following material, not to include more than can be contained in a single 3 inch binder, must be submitted for consideration in making the selection of this award:

1. A copy of the nominee's curriculum vitae.

2. A one-page (maximum) summary statement about the significance and impact on service activities.

3. One set of verification materials that best demonstrate the nominee's contribution in service to:
   a. Professional organizations, disciplinary organizations, learned societies (international, national, regional, state, local);
   b. UCCSN, University, College, Department, Commissions or Councils;
   c. Field (U.S. Department of Education, State Department of Education, Clark County School District, City of Las Vegas, other);
   d. Public or Community Organizations/Groups related to area of specialization;
   e. Special honors or awards for service activities.