MINUTES
College of Education Faculty Meeting
November 14, 2014
CEB 205
10:00 a.m. – 12:00 noon

Attendees:
Christine Baxter, Jori Beck, Lisa Bendixen, Matt Bernecki, Sheila Bray, Jesse Brinson, Danielle Brown, Monica Brown, Christine Clark, Erika Christensen, Hasan Deniz, Lindsay Diamond, Su Gao, Joe Crank, Eunsook Hong, Wendy Hoskins, Carolanne Kardah, Sophie Ladd, Jared Lau, Greg Levitt, Emily Lin, Scott Loe, Gwen Marchand, Jane McCarthy, Cliff McClain, Steven Mccafferty, Michael McCreery, Marylin McKinney, Ana Menda, Cori More, Joseph Morgan, Rebecca Nathanson, Michael Nussbaum, Travis Olson, Lois Paretty, Tom Pierce, Linda Quinn, Tara Raines, Stefani Relles, Edmund Ronca, Vicki Rosser, Chad Scott, Chyllis Scott, Gregory Shaw, Jeff Shih, Oscar Sida, Shannon Sparks, Shannon Smith, PG Schrader, Tracy Spies, Micah Stohlmann, Sherri Strawser, Doris Watson, and Shaoan Zhang

Proxies:

I. Welcome

II. Introduction of President Don Snyder

Dr. Lough introduced President Don Snyder who showcased materials on Tier 1, and handed out folder with more information to all COE Faculty present. Explained the “Path to Tier 1” was his vision on assisting the University in leadership transition. Tier 1 Carnegie ranking of UNLV has been a conversation for a long time and a particular focus of his tenure as President. President Snyder also identified strategies to achieve this Tier 1 status, specifically the creation of the UNLV Medical School. He was impressed with the COE Task Force “Forging a Path to Tier 1” publication and the College’s dedication to the overall UNLV goals of reaching Tier 1 status. Explained that he believes we cannot have a great community without a great university. He believes COE has a great community connection, especially with CCSD, making reference to CCSD as our largest living laboratories in the community. He is pleased with the relationship COE has with CCSD but believes we can do better/more and looks forward to this progress.
President Snyder announced UNLV will be launching a capital campaign soon, the Medical School will be the driving force behind the campaign, it will be a larger UNLV initiative.

Nancy Rappoport asked COE Faculty to visit the UNLV Tier 1; all posts are anonymous, you can request a reply/answer to any questions. She urged everyone to get involved.

Luis Valera was also present and made comment that UNLV lost 40% of state funding. New legislature doesn’t know this or understand that we are operating with less than we should be.

III. Approval of Minutes 5.2.14 and 9.26.14

9.26.14 Meeting Minutes: Motioned by Doris Watson, Tom Pierce second. All were in favor. No abstentions.

Nancy Lough asked COE Faculty if any changes should be made to P & T revisions provided.

Motioned by Tom Pierce, Doris Watson second. All were in favor. No abstentions.

IV. Approval of Agenda

Name edit of Eunsook Hong under “X. COE Committee Chair Reports, d. Dean’s Advisory Council”

Motioned by Tom Pierce, Shannon Smith second.

V. COE Celebrations

**ECS**

12.9 million gift to ECS from the late Kitty Rodman.

Faculty exchange in Australia – 13 faculty & 13 doc students presented papers & exchanged research. See bulletin board across from CEB 114. Bennett pre-school planning 40th anniversary

**T&L**

Christine Clark named 2014 G. Pritchy Smith Multicultural Educator of the Year by NAME.

Michael Nussbaum released new book titled; “Categorical & Nonparametric Data Analysis: Choosing the Best Statistical Technique”

ASHE will be in Washington D.C. next week – 9 COE Faculty will be present.

Chyllis Scott indicated the first UNLV “Power Writing Studio” occurred this fall with 14 students over a 5 week timeline. Their goal was to improve student writing abilities, had student representation from all 3 COE Departments. Chad Scott & Chyllis Scott & Maggie Huerta hosted the event.
Jane McCarthy named President of the World Federation of Associations of Teacher Education (WFATE), the next conference will be in April 2016 in Barcelona, Spain.

VI. COE FAC email update

Nancy Lough passed around a list of the email addresses currently listed for COE Faculty on the “COE FAC” list-serve. Faculty asked to check what is currently listed to confirm or make corrections. Nancy will follow-up with Conrad Oh-Young to ensure corrections are made.

VII. Executive Associate Dean, Dr. Jane McCarthy

Jane encouraged COE Faculty to participate in this year’s Commencement ceremony on December 16th at 4pm in the Thomas & Mack Center. COE volunteers are needed to escort students through tunnel into the TMC. The Dean’s Office will pay for rental of regalia for any faculty members that do not already own their regalia.

   a. Searches – Dept. Chairs

   **Dean’s Office**
   The Administrative Assistant 4 Search for the Dean’s Office was completed today. The Administrative Assistant 4 for the Research & Sponsored Programs area (under Dr. Shannon Smith) is Therese Chevas and she began in COE on October 17, 2014.

   For all open faculty positions for this coming fall, COE will be submitting one ad in “The Chronicle”.

   **Teaching & Learning**
   Open Positions:
   1) Literacy Ed
   2) Teacher Ed – vacancy announcement completed & is being routed.

   **Educational & Clinical Studies**
   1) English Language Learners
   1) Early Childhood – working on steps.

   **Educational Psychology & Higher Education**
   1) Faculty in Residence for School Psychology

   Jane McCarthy added a reminder to all faculty members that we are looking for new faculty who can move us to Tier 1 status, specifically in grant writing and research. Dean Metcalf will be looking for these requirements in all candidates.

   b. Task Force follow up
5 goals – (pg 23 of report)

Goal 1: “Increase external dollars generated for research” – COE has done quite well over the years, especially this year. Shannon Smith has been sending out weekly reminders on this goal. An Administrative Assistant 4 (Therese Chaves) has recently been hired and will assist in grant writing process for grant writing research.

Goal 2: “Increase number of Ph.D. Graduates” - Group has met to establish ways to create quality COE Graduate Assistants. We cannot depend on state funding and need external funding for this.

Goal 3: “Increase external development dollars generated” – Erika Christensen, new Development Director for COE and Dean Metcalf are identifying areas for grant development, specifically increasing scholarship opportunities for students of diverse populations to enter the teacher pipeline. Looking at scholarships to advertise, as well as researching newly endowed scholarships to define additional contributions needed before we can reap benefits.

Goal 4: “Increase scholarly productivity” - Group is working to provide funding assistance for conferences and workshops. The “Power Writing Studio” was one of the first workshops. Group will re-evaluate current status. Sherry Strawser will be looking to see if we are compensating, as we need to. Provide opportunity for cross-department faculty & doctoral students.

Goal 5: “Dramatically increase the production of new teachers” - Dean Metcalf has begun to host a series of Teacher Pipeline Meetings named “Nevada Consortium on the Teacher Pipeline”. Associate Dean Linda Quinn is also working on this goal and attending the Consortium meetings.

Jane McCarthy is working with Clark High School on a “Teach Program”. COE is working to re-activate dual credit program to offer reduced tuition.

Approximately 550 new teachers produced last year state wide, need is over 2,000 a year. Looking at other strategies to increase the number of teachers produced (including the Consortium and working with CA schools). ARL programs start this summer and we are hoping to bring new students into the pipeline. A more complete report to be presented at the beginning of 2015. Questions or suggestions, please reach out to Dean Metcalf.

Research is showing that CCSD is hiring almost all COE graduates and those graduates stay longer in programs than from other universities.

Lindsay Diamond noted she was working with better ways to track students and placements.

Tom Pierce asked if we could get more attendance on the Tier 1 University Committees and if so, how can they be involved?

Gwenn Marchand replied that she’s on a Tier 1 UNLV Research Committee and would be willing to present any feedback to that committee from COE faculty.

Doris Watson asked for COE faculty to be at the table and have voices heard.

VIII. Associate Dean, Dr. Linda Quinn
a. Troops to Teachers

Linda Quinn is working on increasing the teacher pipeline in conjunction with Troops to Teachers.

IX. Associate Dean, Dr. Shannon Smith

a. Faculty Publications / Presentations

Shannon Smith was asked to present on publications and presentations. Would like to set up a format to turn in grants, publications, and presentations.

Three things to update
1. Infrastructure, institution support (assistant),
2. Financial (access to seed money) and building this structure,
3. Research culture (news assistants and faculty)

Shannon Smith identified that CCSD stopped accepting IRB’s as they are redefining their process. They will re-open with new forms in early January 2015 after they “clean-up” the system. Joe Morgan identified that they are accepting select IRB’s at this point, contact person Cheryl King. Joe will send out memo identifying CCSD & Superintendent Pat Skorkowsky’s goals so we can align our IRB’s within these.

X. COE Committee Chair Reports


b. Bylaws – Sherrie Strawser - No update, she will follow-up with questions to the committee.

c. Curriculum – Alice Corkhill


ii. All meetings begin at 10:00 am and meet in CEB 315A. As a reminder, items for consideration must be submitted two weeks prior to the meeting (in accordance with COE Bylaws).

iii. Alice Corkhill not present, Nancy Lough gave update.

iv. Doris Watson asked if faculty could receive updates once these forms are moving from Dean’s Office to Graduate College.

v. Gwenn Marchand asked if paperwork was “kicked back”, that the committee needs to hear why and when as this is not happening.

vi. Jane McCarthy will work on a process for this.

d. Dean’s Advisory Council – Eunsook Hong
i. Spring evaluation of Dean Metcalf to be conducted per COE bylaws

Dean has asked for feedback so he can improve. Committee will talk in their next meeting on December 1, 2014. Asking for feedback from both faculty & staff. Vicki Rosser will share any information she’s had on previous Dean evaluations so committee can use that as a spring board.

e. Graduate Studies – Doris Watson for Neal Strudler

i. Revised role of committee

Graduate Coordinators of College are on committee. Outstanding Dissertation Award is underway. Three dissertations submitted, no theses submitted. Determination is due EOD on November 17. Committee requesting Outstanding Dissertation for COE receive monetary stipend in addition to a plaque. Those that receive the UNLV award also get a plaque.

Motioned by Tom Pierce, Marilyn McKinney second. All were in favor. No abstentions.

Grad Studies committee had a conversation with Assoc. Dean for Grad College Kendall Hartley regarding the policy of not allowing student to take dissertation hours prior to defending their prospectus / proposal. The idea was to see if the policy could be amended to allow students to take 3 hours while prepping for the proposal. Interim Dean Korgan noted that this has been discussed previously and with counsel and the idea / practice is not feasible as when a student takes dissertation hours, there is a level of implicit agreement of topic, etc. and thus counsel suggested not allowing students to use those hours for proposal development. Thus, we as a college are encouraged to develop prospectus / proposal development courses that students can take while they prepare for that milestone.

Doris mentioned there had also been a change in committee membership to two representatives from each department, at least one being a graduate coordinator. The new guidelines read: “Graduate Studies Committee (GSC). The GSC shall consist of two representatives that hold graduate faculty status, selected by each department. Typically, the graduate coordinator(s) from each department will serve as departmental representatives on the GSC.”

Dr. Pierce asked if the statement could be edited to include the faculty voice. Doris Watson conveyed it was not the intent of the update, but the suggestion could be added in. An amendment was requested to be in the third line of paragraph “ COE faculty consideration”.

Motion for this amendment by Scott Lowe, Wendy Hoskins second. All were in favor. No abstentions.
Linda Quinn added that she was recently a judge for the UNLV Grand Slam. Encourages representation from COE in future years to this program. Shannon Smith followed up that he could communicate any feedback from faculty to the planning group regarding this event.

f. Merit Review – Michael Nussbaum – no report

g. Promotion & Tenure – Steve McCafferty

Materials and recommendations forwarded to Dean Metcalf.

h. Scholarship & Honors – Lisa Bendixen

i. The call for nominations will go out to the COE shortly and nominations will be due Dec. 12th. Applications materials would then be due in early Feb. 2015.

i. Faculty Senate – Doris Watson

XI. Vicki Rosser – Presidential Search

Encouraged faculty to participate in Presidential Search Open Forums or in one of three other ways:

1) Talk to Vicki Rosser, Doris Watson, or Wendy Hoskins.

2) Today: 3:00-3:30pm Cohen Theatre, SU public comment to senate. Senate will deliberate after and make recommendation to search committee.

3) Give feedback via link- goes directly to Search Firm not by University. This will need to be in by tomorrow by 12 noon, a report will be compiled & given to committee to deliberate and discuss on Monday, November 17th at 8am in TAM. This is an open meeting.

Encouraged to go online to submit feedback through this link so this can be compiled with all other feedback and given as data. Link: unlv.edu/president search/feedback

XII. New business

1) All encouraged to go to Happy Hour tonight at Gordon Biersch at 4:00 p.m.
2) Reminder to think about diversity in move to Tier 1.
3) Sherry Strawser – requested acceptance of changes to P&T bylaws.

Tom moved, Doris second. All in favor, no opposed.
XIII. Announcements

None

Adjournment

Motion to adjourn by Wendy Hoskins, second by Tom Pierce. All were in favor. No abstentions.