Members in attendance:
• Larry Ashley – CED
• Jane Kier, Neal Strudler, Liz Spalding, – C&I
• Cliff McClain - EDL
• Kyle Higgins, Nancy Brown, - ESP
• Genie Burkett - MUS
• Joe Felix – SEL

Ex-Officio members in attendance: Esther K. Kassouf, Darrilyn Shroeder –CCSD; Ahn – COE Advising; Hoffman – COE OFE; Sileo

1. Student liability / insurance when in field placements:
   a. General consensus of COFE is that Sileo should contact UNLV General Counsel’s Office to find out what if any type of liability insurance/protection we currently provide, identify the need for liability insurance/protection, and find out the next steps
   b. Ashley will provide COFE members with an example of a liability statement/document that is used in CED

2. Finger printing update:
   a. It was discussed that the fingerprint deadline stands and no further late printing will be done.
   b. In discussion it was decided that the application deadline and fingerprint deadline should be the same, which will help eliminate any confusion.
   c. CCSD will not place any student in a classroom until the fingerprints have cleared.

3. LiveText / Evaluation form:
   a. Evaluation form: motion to change scale from 0-6 points to 0-3 points – Higgins; second – Burkett; motion passed unanimously; scale will be changed EFFECTIVE spring 2010
   b. LiveText discussion centered around students, cooperating teacher, field supervisor issues and what to do if student doesn’t purchase LiveText or submit required assignment via LiveText

4. Other issues…
   a. Dates for the application and fingerprinting needs to be discussed and confirmed.
5. Future COFE meeting dates fall 2009 / spring 2010. Switch in time for future meetings from 10-12 to 11-12 with TEC immediately preceding COFE from 10-11:

- 10/13, 11-12 pm
- 11/10, 11-12 pm
- 12/8, 11-12 pm
- 2/9, 11-12 pm
- 3/9, 11-12 pm
- 4/13, 11-12 pm