Council on Field Experiences  
Minutes  
February 8, 2011  
11:15 a.m. to 12:15 p.m.

Committee members:  
• Larry Ashley – CED; proxy for Linda Quinn)  
• Jane Kier, Liz Spalding, Linda Quinn – C&I  
• Cathy Allen – DAN; no  
• Cliff McClain – EDL  
• Kyle Higgins; proxy for Nancy Brown – ESP  
• Genie Burkett – MUS  
• Joe Crank – EPY; no  
• Joe Felix – SEL  

Ex-Officio: Annie Amoia – CCSD; Chandler – COE Advising; Hoffman – COE OFE; Sileo – COE

1. Approval of November 2010 COFE Minutes (see final page of this document).  
   Motion: Felix  
   Second: Ashley  
   unanimous

   Motion: Ashley  
   Second: Higgins  
   unanimous

3. PPST needed for application to practicum (ELE, SEC, ECE, EDSP)?  
   Consensus is that the PPST MUST be taken PRIOR to the application – no applications will be accepted until PPST scores are provided/verified

4. Electronic applications  
   Conrad is in the process of setting up the applications and self verifications for all field experience applications on line; PPST scores will be “grabbed” from myUNLV to verify eligibility to apply for and enroll in field placement

5. New fees in place effective 2011-2012; * students who pay fees will have CTs paid  
   New fees were approved for the Fall 2011 semester; with minimal variation  
   Practicum I fee = $100; Practicum II / Pre-Student Teaching fee = $250; and Student Teaching fee = $400. Account is being re-designed/re-purposed to expand distribution of fees to all CTs and mentor teachers, etc, and not just student teaching CTs, and to allow for the possibility of some funds to be returned to depts.
6. Changes regarding mileage pay
   Effective Fall 2010: the Division of Teacher Education is no longer paying mileage for field supervision. Departments may choose to pay mileage to their supervisors from department budgets.

7. Other items…
   a. Configuration of COFE for 2001-2012 ay and beyond
      Start planning on what the configuration for next year will look like and draft a plan.
   b. All departments send a list of your spring seminar schedule to Nancy Sileo.
   c. CCSD Interview/new hire informational meeting: March 2nd in CEB-205 8:45 a.m. for secondary and 9:30 a.m. for elementary.
   d. Please mention in your next department meeting that CCSD is putting together a task force to identify data needs/uses. IHEs are encouraged to participate/identify their needs. The Dean’s Office will be discussing/working with the leadership team to identify the COE’s needs.

FUTURE COFE MEETINGS:
   • March 8, 2011; 11:00 a.m. to 12:00 p.m. Dean’s Conference Room CEB 301
   • April 12, 2011; 11:00 a.m. to 12:00 p.m. Dean’s Conference Room CEB 301
Council on Field Experiences

Minutes
November 9, 2010
11:00 a.m. to 12:00 p.m.

Committee members:
- Larry Ashley – CED
- Jane Kier, Liz Spalding, Linda Quinn – C&I
- Cliff McClain – EDL
- Kyle Higgins, Nancy Brown – ESP (Kristin Sayeski in place of Kyle Higgins)
- Genie Burkett – MUS
- Joe Felix – SEL

Committee members absent:
- Cathy Allen – DAN
- Joe Crank – EPY

Ex-Officio: Annie Amoia, Esther K. Kassouf, Darrilyn Shroeder – CCSD; Ahn, Chandler – COE Advising; Hoffman – COE OFE; Sileo – COE

1. Approval of April COFE Minutes.
   a. Motion: Ashley; second: Burkett; unanimous

2. Approval of November COFE Agenda.
   a. Motion: Ashley; second: Burkett; unanimous

3. Fingerprinting
   a. Late fingerprinting requests require a petition
   b. Late fieldwork registration require a petition

   Petitions, to apply late for fieldwork or fingerprint late, will be allowed for 2 weeks following the fingerprint deadline. After that no petitions will be accepted unless it is a specific request of the department on a case by case basis.
   c. Motion: Quinn; second: Felix; unanimous

4. Other items…
   a. Observation placement
      A brief discussion took place regarding the trouble with observation placements, and replacing observation with videos and fieldtrips to the 21st century schools.
   b. Demo of observation videos to take place November 23, 2010 in CEB-350A at 3:00 PM