Teacher Education, Licensed Personnel, and Field Experience (TELPFE) Committee

MINUTES
Nov. 27, 2012
2:00pm to 3:30pm CEB 350A

Committee Members:
   Counselor Education- Wendy Hoskins-present
   Early Childhood Education- Jeff Gelfer-present
   Elementary Education- Linda Quinn-present
   Music Education- Genie Burkett-present
   Secondary Education- Liz Spalding-present
   School Psychology- Scott Loe-present
   Special Education- Kyle Higgins-present
   Counselor Education Field Experience- Katrina Harris-absent—no proxy
   Early Childhood Education and Special Education Field Experience- Nancy Brown-present
   Elementary Education and Secondary Education Field Experience- Lois Paretti-present

Ex-Officio: COE-Lin

Guests:
   • COE Advising/Field Placement – Ed Ronca, Vicky Hoffman-present
   • COE-Young, Giorgis-present
   • T & L- Lindsay Diamond

1. Approval of Minutes
   • unanimously approved (moved by Burkett, seconded by Gelfer)

2. Adoptions of new InTASC standards and template for syllabi design.
   • Discussion centered on whether there was a formal agreement in past meetings that adopted the new InTASC standards formally.
   • Motion: TELPFE Committee agrees to include new INTASC standards in all syllabi related to teacher education courses in compliance with State accreditation requirements. Unanimously approved (moved by Gelfter, seconded by Paretti).
   • Other licensure courses should include their Special Professional Association standards (eg. Counselor and School Psychology programs).
   • It was also discussed that our COE Principles need to be reviewed/compared with new INTASC standards.
   • Discussion also focused on whether there was a formally adopted common syllabi template across COE. Members suggested that they would like direction from the Leadership team about this issue. It was recommended to take this issue to the Leadership team for discussion in order to decide if the syllabi should be consistent within the college. Having a common template used in all course syllabi across COE may not be too student friendly but it serve us better for accreditations.
3. State Accreditation
   • As the documents are being reviewed, faculty will be contacted to clarify any questions/issues.
   • The review will be in Spring 2013.

   • Discussion focused on clarification of voting rights and members that make up the newly reconfigured TELPFE Committee as written in the bylaws. It was unclear whether each elected member for each of the program listed would have a vote if there was not a member appointed to the listed position. Also, it was unclear about TELPFE’s role and responsibilities in approving changes to curricula related to licensure programs in the College (e.g. COE Curriculum and Tech Committees both reference Teacher Education Council). Perhaps a flow chart may be drawn to map out the process. Questions were also raised about who should serve as chair of the TELPFE Committee. Members should review the existing bylaws and make any additional proposed changes to our next meeting. Also, Hoskins was tasked with gathering the most current COE bylaws and making any revisions related to TELPFE in the bylaws. She will bring any proposed bylaws changes to our next meeting.

5. Exit Surveys, review and revisions.
   • The survey was created in 2008 and administered to students at the end of their student teaching. The group is tasked with revising the survey before administering in Spring 2013.

6. 2013 meeting dates: February 19, March 19, April 23, 2013—2pm to 3:30pm in CEB 350A

7. Other: Giorgis announced that UNLV and CCSD is working on an MOU that requires UNLV students to provide commercial general liability insurance and worker’s compensation for students. NSHE legal is also involved and will be meeting this Friday in an attempt to resolve the issue. In the meantime, CCSD are not placing student teachers until the insurance issue is resolved.

Meeting Adjourned 3:24 pm