Teacher Education Personnel and Field Experience (TELPFE) Committee

MINUTES
Feb. 20, 2013
2:00pm to 3:30pm CEB 350A

Committee Members:
Counselor Education- Wendy Hoskins-absent (proxy-Gelfer)
Early Childhood Education- Jeff Gelfer-present
Elementary Education- Linda Quinn-absent (proxy-Paretti)
Music Education- Genie Burkett-present
Secondary Education- Liz Spalding-absent
School Psychology- Scott Loe-present
Special Education-Kyle Higgins-present

Counselor Education Field Experience- Katrina Harris-absent-(proxy-Gelfer)
Early Childhood Education and Special Education Field Experience- Nancy Brown-present
Elementary Education and Secondary Education Field Experience- Lois Paretti-present

Chair & Ex-Officio: COE-Emily Lin

Guests:
• COE Advising/Field Placement – Ed Ronca, Vicky Hoffman, Ana Fanco-present
• COE-Young -present
• T & L-Lindsay Diamond-present

Guests:
COE Teaching and Learning- Lindsay Diamond
COE Teaching and Learning- Janelle Bailey
COE Teaching and Learning-Jesus Garcia
COE Advising; Edmund Ronca and Vicky Hoffman
Music-Susan Mueller

1. Approval of Minutes
   Unanimously approved (moved by Lois Paretti, seconded by Genie Burkett)

2. Proposed changes for science prerequisites
   • Janelle Bailey- In the past all Elementary Education Method classes which are EDEL 443 and CIE 443 has had 3 science courses as perquisites– one of them chemistry 105 and 106. The Chemistry department no longer offers this course. Students have been able to take it at CSN or another course has been used as a substitute for it. The proposal is to add Physics 108 and 108L as an alternative to Chem 105 & 106 so they make take either. The paper work
that was submitted for perequisite change for EDEL 443 Pre CIE 543. Program change for Elementary Education program.

Motion to approve changes to science program:
Unanimously approved (moved by Genie Burkett, seconded Lois Paretti

3. Changes for the Social Studies major
   - Due to changes from the Department of Education the major has had to be increased one hour--as a result of that changes to core has been changed, which gave opportunity to add electives. This also changed the amount of hours from 51 credit hours to 52 credit hours
   - The title must be changed from Social Science to Social Studies

 Motion to approve changes to social studies program:
   Unanimously Approved: (moved by Nancy Brown, seconded Genie Burkett )

4. Petition deadlines
   - Petitions are coming in late for late applications for practicums and coming in at all different times which in turn make it hard for Lois to do placements. A solution would be to set a hard deadline; Special Education does have a hard deadline.
   - Petitions from all the departments with late applications would have to be denied for the process to work.
   - Another issue, Full major applications can’t apply for practicum without being full majors
   - Notifications are on to alert students: Rebel mail, Web campus where the announcement are posted, in bulletin board for advising as well as email blast from Advising
   - Procedure to stop late applications for student teaching would include: students need to come in and talk to advisor before they are allowed to register for practicum II and student teaching. This is in place for Elem and Secondary but the same thing can be done for Special Ed and ECE
   - Student slipping through to do their practicum without doing their course work: For example, students apply for petition and was approved but they never followed through because they didn’t meet the prerequisites but able to register for student teaching. They can be stopped when they see the portal so this can be done as well for 483 and ECE.
   Conrad will but a hold on the portal for: EDEL 313, EDS 313 EDS 313, EDSP 487, ECE 483, ECE 481 and ECE 482
5. By Laws Changes

➢ Chapter 3 section 5
Council and Field experience with international student teaching and Teacher Education committee were originally standing COE committees. Because they are not reconfigured to the new TELFE committee, language in the bylaws related to TELPFE will have to be revised. The changes to any standing committees must be done in writing and presented it to full faculty for approval.

➢ Section in Chapter 6
Re: Teacher Education and Licensure curricular changes--some language needs to be changed—eg. “The forms are routed to the Associate Dean to COE who has been appointed by the Dean as the UNLV teacher certification officer.” In place of Associate Dean, replace with the Director of Teacher Education, anything that has Associate Dean will be replaced with the Director of Teacher Education
• Lin will make changes and present to full faculty for approval.

Motion to approve changes to language aligned to newly configured TELPFE committee (Unanimously approved—moved Genie Burkett, seconded Lois Paretti)

6. Exit Survey

• A subcommittee consisting to Jeff Gelfer, Nancy Brown, Lois Paretti, Lindsay Diamond and Emily Lin, will work on the exit survey for student teachers. It was noted that the exit survey will likely be revised again once COE has established a plan for national accreditation.

7. Updates

• Standardized syllabi template

➢ The leadership team confirmed that COE should use a common template for the syllabi. The next step is to take what was sent as suggested template and get input from faculty about which parts may be problematic. Also, TELPFE members should inform their colleagues of the consensus to use a common template across units.
• Gelfer- Wanted to put it on record that everything on the template should be done but it will cost academic freedom and is a very big issue and faculty should be involved and be discussed at length with them.

• MOU Status

• MOU related to liability with CCSD--We are waiting for the president to sign it and give it back so we can post it for students who are applying for their field experience for fall.
  ➢ Each semester the students have to sign liability forms electronically. For this semester, is too late so our plan is for a meeting to be set to inform students. Future students will use an automated electronic system for consent

  ➢ TFA MOU-we anticipate little change but this will become apparent when we meet TFA executives. It was noted that offering courses in downtown area may have student safety concerns.

  ➢ Update for the Nevada department of Education- ARL regulations
    • Pedagogy courses may not be required in the new ARL regulations. Details about the parameters for approving providers are still undefined. It is anticipated at the next COPS meeting that stakeholders who will define the parameters will be identified.

    • New Parental involvement regulations : “Every teacher preparation program should have at least three credit hours of parental involvement.” Since ECE and ESP already have required parental involvement courses in their programs, this new regulations will affect Elementary and Secondary Education.

  ➢ There is both a national and state movement to emphasize Early Childhood Education

  There will be many open vacancies with a limited number of teachers prepared in this area. Elementary teachers are seen as able to be placed in these vacancies while attempting to meet early childhood endorsements.

  ➢ CAEP- a draft of the new standards have been distributed and open to public comment.
    • Please review and see if you would like to address any of the draft standards.

Meeting adjourned at 3:09pm