



DRAFT MINUTES

College of Education Faculty Meeting

September 25, 2015

BSL 110

10:00 a.m. – 12:00 noon

Attendees: Jori Beck, Matthew Bernacki, Steve Bickmore, Sheila Bray, Shannon Crozier, Stephanie Devinie, Lindsay Diamond, Odelia Duhel, John Filler, Hugo Garcia, Tiberio Garza, Jeffrey Gelfer, Samantha Godbey, Karen Grove, Steven Grubaugh, Danica Hays, Wendy Hoskins, Maggie Huerta, CarolAnne Kardash, Jim Kenyon, Young Bok Kim, Fred Kuch, Maryssa Kucskar, Sophie Ladd, Jared Lau, Gregory Levitt, Emily Lin, Scott Loe, Katrina Liu, Nancy Lough, Catherine Lyons, Steve McCafferty, Michael McCreery, Marilyn McKinney, Kim Metcalf, Cori More, Joseph Morgan, Kim Nehls, Travis Olson, Lois Paretti, Leann Putney, Cristina Reding, Ed Ronca, Vicki Rosser, P.G. Schrader, Chad Scott, Chyllis Scott, Nathan Slife, Allison Smith, Shannon Sparks, Sharon Tettegah, David Vallett, Doris Watson, Chris Wood, Shaoan Zhang

Proxies: Joseph Morgan for Joshua Baker, P.G. Schrader for Randall Boone, Joseph Morgan for Nancy Brown, Joseph Morgan for Kyle Higgins, Carolanne Kardash for Gwen Marchand, Carolanne Kardash for Michael Nussbaum, Maggie Huerta for Sharolyn Pollard-Durodola, Doris Watson for Stefani Relles, Carol Ann Kardash for Vicki Rosser, Maggie Huerta for Tracy Spies

Absent: Christine Baxter, Jovita Bayuga, Lisa Bendixen, Jesse Brinson, Monica Brown, Erika Christensen, Alice Corkill, Denise Davila, Rachel Davis, Hasan Deniz, Howard Gordon, Katrina Harris, Katherine Keller, Kimberly Kendricks, Lauren Layton, Katherine Lee, Jessica Love, Debra McCracken, Amanda Melilli, Monica Moreno, Rebecca Nathanson, Conrad Oh-Young, Michelle Paul, Linda Quinn, Gregory Schraw, Jeffrey Shih, Oscar Sida, Shannon Smith, Micah Stohlmann, Sherri Strawser, Claire Tredwell, Katie Vevoda, Marie Wakefield, Karl Wennderlind

I. Welcome

Dr. Lough welcomed everyone to the meeting and outlined her goals as follows:

- a. To increase awareness of the good work that is happening in the COE

- b. To celebrate accomplishments
 - c. Build a sense of community
 - d. Create COE ambassadors to represent the COE in the Las Vegas valley and beyond
- II. Approval of Agenda
- a. Dr. Gelfer motioned to approve the agenda and Wendy Hoskins seconded. All were in favor. No abstentions.
- III. Approval of Minutes 4.24.15
- a. Doris Watson motioned to approve the minutes and Emily Lin seconded. All were in favor. No abstentions.
- IV. COE Center Directors
- a. Shannon Crozier, UNLV Center for Autism Spectrum Disorders

The Autism Spectrum Disorder Center started in 2006. The Center started as a state grant funded parent training and positive behavior support project research center, supporting graduate students and providing training to a wide variety of professionals who support families with autism spectrum disorders in team based training. In 2012 the Center expanded to also include a diagnostic assessment center. The Dave Rice Foundation granted the Center a gift in 2012 that would both support the professional development of new professionals in the field of assessment for the School of Psychology, clinical psychology, developmental behavioral pediatrics which gives UNLV a partnership with the School of Medicine, as well as, providing access to families who are on tremendously long wait lists in order to gain access to a medical diagnosis, different from an educational eligibility assessment. In January 2015, the Center started its first clinic. Dr. Loe was instrumental in getting the Clinic off the ground. Dr. Mario Gaspar Alba is the developmental and behavioral pediatrician with UNSUN, and will be moving over to the UNLV School of Medicine sometime this fall as new faculty in the School of Medicine. The Clinic is open on a part-time basis and currently sees 2-4 children/families per month. The Clinic provides training to clinical psychologists, school psychologists, speech and language students, medical residents and medical students for a variety of people in the community, who are interested in broadening their awareness of the processes and assessments. The Clinic collaborates with UNR and their Nevada Center for Excellence and Disabilities and their Lend Program, and send their trainees to the clinic for further training and education. The Center for Excellence and Disabilities also funds a graduate student to help manage the Clinic. In January or February of 2016, the Clinic will be expanding to a new, larger off campus location close to UMC and the Shadow Lane Campus. The new location will make it easier for families with children with developmental disabilities to access. UNLV is partnering with a local foundation that is providing funding for the Clinic. The larger facility will allow for expansion to a

full time clinic and run at a higher capacity than the current assessment services, as well as, post assessment services in behavioral therapies, speech and language occupational therapy, psychological services, and medical screenings from specialists, for children with developmental disabilities which includes pediatric neurology, pediatric genetics and developmental and behavioral pediatrician.

b. Steve Bickmore, Gayle Zeiter Literacy Center

There are three areas of research and community outreach that the Literacy Center offers. A graduate student works 10 hours a week.

1. Partnership with the Zoom Schools – The Memorandum of Understanding (MOU) is being rewritten along with the statement of work. The website is being revamped and should be updated soon. The Zoom Schools are the schools in the CCSD with high ELL needs. Dr. Bickmore asked faculty that if they are interested in ELL, studying or working with the Zoom Schools, to let him know.

2. The Zeiter Center serves as tutoring center for students. Many of the students are ELL students that receive tutoring assistance. Some of the students that come to the Center are also elementary students. The Zeiter Center also provides Literacy tutoring.

3. To have a Children's & Young Adult Literature Conference. The Zeiter Center would like to expand its services to talk about Books in the Lives of Kids and Books in the lives of families. Dr. Bickmore would like to have interested faculty participate in the Books in the Lives of Kids. Every Wednesday Dr. Bickmore posts a blog called "Dr. Bickmore's Why Wednesday" and it reviews what he did with the young adult literature conference at LSU. Dr. Bickmore would like to do a conference in June of 2016 for academics, teachers, authors and illustrators. The Center hopes to continue collaboration with the SNWP (Southern Nevada Writing Project). Other organizations to be aware of are The Silver State Reading Association, CML and a new partnership that Sophie helped do a lot of the work with Cynthia Mon. Cynthia is very excited about helping the Nevada Chapter of the Society of Children's Book Writers and Illustrators to help make contacts and bring authors to Las Vegas schools and to campus. If there are any questions, Dr. Bickmore encouraged faculty to email him or to stop by his office if they are interested in participating.

c. Fred Kuch, Center for Research, Evaluation, and Assessment

Fred filled in for Dr. Gregory Schraw who couldn't be in attendance. The Mission Statement of the Center is: The Center for Research, Evaluation and Assessment (CREA) serves several consultation services to UNLV and the

external community, including research design and grant writing assistance, development and implementation of surveys, rubrics, and other instruments and analysis and evaluation.

Course evaluations are currently being utilized by 30 client departments which are billed for these services and research is provided based on the data that is collected. In Spring 2015, 1800 courses were evaluated – that is about half of the UNLV course offering and represented 48,000 students. The fundamental survey that is used, consists of 12 questions and two open ended questions. The survey was developed by Dr. Nussbaum about ten years ago. To date, several hundred thousand course evaluations have been completed. With regards to research activities, a mobile device capability was added in Fall 2014 with no difference in the response rate compared to completing their evaluation on line. An article was published on the margin of error, in terms of course evaluations, a margin of error provides an indication of the validity of a rating. The margin of error will be added to the Fall 2015 evaluation reports. This will be explained on the website which is forthcoming. At the Spring 2015 focus groups, the margin of error paper was presented at AERA. Fred started to do in class evaluations within the classrooms with the assistance of Dr. Slife and received an 80% response rate. When evaluations switched from paper to computerization, the response rate plummeted. In the summer, Fred went to the World Language and Culture Department and evaluated four out of eleven classes and received an 80% response. The next departments to be evaluated are the Finance department and the Lee Business School. There were no changes in the qualitative portion of the evaluations. The vision is to use technology in the classroom where the student can see their own evaluation in the survey.

- d. Kimberly Hendricks, Center for Mathematics, Science & Engineering Education – Absent; No Report

Dr. Lough recognized the following faculty for their 25 years or more of service at UNLV:

- a. Jesse Brinson, Professor, Educational and Clinical Studies,
- b. John Filler, Professor, Educational and Clinical Studies,
- c. Jeffrey Gelfer, Professor, Educational and Clinical Studies,
- d. Marilyn McKinney, Professor, Teaching and Learning

Dr. Lough welcomed all new faculty within the COE. They are as follows:

From ECS:

Hugo Garcia, PhD, Visiting Assistant Professor
Tiberio Garza, PhD, Visiting Assistant Professor
Katherine Lee, PhD, Visiting Assistant Professor
Nathan Slife, PhD, Visiting Assistant Professor

From EPHE:

Sharolyn Pollard-Durodola, EdD, Professor
Chris Wood, PhD, Associate Professor
Stephanie Devine, MED, Visiting Lecturer
Odelia Duhel, MED, Visiting Lecturer
Cristina Reding, MED, Visiting Lecturer
Maryssa Kucskar, MED, Visiting Lecturer

From T&L:

Sharon Tettegah, PhD, Professor
Steven Bickmore, PhD, Associate Professor
Denise Davila, PhD, Assistant Professor
Yan "Katrina" Liu, PhD, Assistant Professor
Allison Smith, PhD, Visiting Assistant Professor
James Kenyon, EdD, Visiting Assistant Professor

COE Accomplishments

Dr. Joseph Morgan - Congratulations was given to Dr. Joseph Morgan, who was appointed by the State Board of Education as a member of the State Special Education Committee. He will represent the category of Universities-South through June 2018.

Dr. Hasan Deniz was awarded a \$300,000 grant for developing an integrated elementary science, engineering and language arts curricula which is in line with the next generation science standards.

He is also the Principal Investigator for the U.S. Department of Education -Nevada Collaborative Teaching Improvement Program (NECOTIP). This program is a National integrating science, engineering and language arts program within the context of next generation science and common core state standards.

Dr. David Vallett was awarded a \$449,386.34 partnership grant with the Clark County School District, Southern Nevada Regional Professional Development Center, and the University of Nevada Las Vegas for the 2015-2016 academic year. The name of the grant is "Project Nevada-S (Networking Educators' Visions Across

Distances to Advance Science) Nevada Department of Education Mathematics and Science Partnership Grant”.

Matt Bernacki was recognized for his outstanding author contribution in the 2015 emerald literati network awards for excellence in book chapter “Motivating Students by “Personalizing” learning around individual interests: A Consideration of Theory, Design, and Implementation Issues” published in *Advances in Motivation and Achievement* (2014).

Stefani Relles is the Principal Investigator for “Digging in the Dirt”. Stefani is partnering with “Green Our Planet” which is exploring a garden based learning approach to High School STEM Motivation. This is an after school program at Valley High Garden Club.

Tiberio Garza was awarded to attend the 2015 National Assessment of Educational Progress (NAEP) Database Training Seminar, sponsored by the National Center for Education Statistics (NCES), Institute of Education Sciences (IES) and the U.S. Department of Education. He is also the recipient of the Emerging Scholar Award, given by the College of Education and Human Development (CEHD) at Texas A&M University, College Station, Texas.

Hugo Garcia was elected to the Council for International Higher Education Committee with ASHE. He will serve as a member-at-large on the council’s executive committee as a full voting member. He will also serve as part of an advisory group to the chair and supporting the program chair with coordinating the international forum program.

Kim Nehls presented an overview of the “First Generation” Documentary Film Screening sponsored by ASHE and a three minute trailer of the documentary which will air on Tuesday, October 13th from 4-8pm at the Cohen Theater in the Student Union. The Documentary was written and produced by Adam and Jaye Fenderson. The documentary is about four first generation students (first in their family to go to college) who want to receive a college education and the challenges they face with getting accepted into a college and the obstacles they overcome. Dr. Nehls asked to be put in touch with any first generation COE students who would like to serve on the panel and share their issues here at UNLV and the obstacles they are facing or have overcome.

V. Recognition of Young Bok Kim

Dean Metcalf recognized Young Bok for his amazing support to the College and presented him with a beautiful bouquet of flowers.

VI. Updates: LeAnn on Greg Schraw / Karen Grove - Digital Measures

- a. Dr. Schraw has been with the COE since 2000/2001 and has been instrumental in the creation of CREA. Dr. Schraw is out on FMLA. Get Well

Cards will be distributed to all of the departments so everyone can share their get well thoughts with Dr. Schraw.

- b. Digital Measures representative, Karen Grove, shared the following updates about Digital Measures. Annual reviews in January 2016 will be completed using Digital Measures. To access Digital Measures go to the UNLV homepage and type in “digital measures”. Go to “faculty activities” to access all of the information and enter your data. Additional resources have been added to help users use Digital Measures. Some information has already been pre-populated. Some human resource information is available as well as some of the courses that have been taught. There are no course means or student evaluations so some information will need to be edited. Fields used in the annual faculty achievement report outlines all the required information needed to fill in this information. Use these fields as a guide when filling in your information. It was recommended to attend training to make it easier to understand and use the tool. Wanda Riner is a great resource if assistance is needed and she has listed the training schedule on line. A new interface was rolled out in September. Research information entered by a co-author has already been populated so there is no need to re-enter it. The 2015 annual review is the most important information to enter right now. The user will enter the dates in the fields to make sure the information is captured. Questions about mid-tenure were asked, including, how far back do faculty have to go to enter their data? Does it vary from college to college? Answers to these and other questions will be sought out and faculty will be informed of the responses. The Committee will take a combination of digital measures and their annual review for those that want to go up for P&T. Mid-Tenure review has been entered into Digital Measures in 2015. Faculty are opposed to going back 20 years to enter their information into Digital Measures as the information is found on their annual reviews.

VII. COE Library Updates – Samantha Godbey – Traditional Research Librarian

There are two librarians assigned to the COE – Amanda is the head librarian in the Curriculum Materials Library (CML) and Samantha is the research librarian located in the Lied Library. She shared with us that there are extensive research collections in the Lied Library as well as a K-12 collection and professional materials in the CML. The main focus of the Librarians is to support the work that the Faculty does and assist in the success of each student. Samantha is responsible for instruction and is happy to come to the classroom to do presentations in existing courses within the classroom or at the CML or at a Lied Library space. The presentation is tailored to the needs of the faculty and the presentation can include sharing available library resources, providing tours of the library spaces and assist faculty with research projects. With regards to instructional and instructional support, Samantha is able to integrate research into any given course. In 2014, Amanda led 60 instructional sessions and standalone workshops which reached about 1000 students. Regarding research support, she met with 55 students for an hour

research consultation. The CML is going through a space and structural change due to asbestos removal. A change that has already taken place is the creation of a new service desk which includes an integrated research consultation space. Amanda and Samantha will be working the front desk at the CML and will have office hours available for anyone who would like to set up an appointment. Research support – Samantha specializes in scholarly communications and citation metrics which helps to identify the impact scholarly communications and citation metrics has on scholarships. Within the past month, a new digital scholarship librarian was hired to assist in this area. There are extensive research collections available on line. Amanda has beefed up the resources in young adult literature and graphic novels in the CML. There is also a great selection of streaming media available through Alexander Street Press. There is a new service, Canapy, that can assist with obtaining the copyright to any materials, such as from a VHS format, that are not currently available through streaming, and get it into an online format. There are designated funds to assist with purchasing research materials that are difficult to find. There are many online resources and tutorials to assist with diverse needs for faculty and students. Samantha will email the online links to available resources and collections that the library currently has available. An audio component will be available soon if you want a self-guided tour of the library. The website is up to view the different parts.

Earlier in the spring this year an email went out to faculty asking for assistance in recruiting for the Teacher Librarian Institute which took place this summer. It is a grant funded three day workshop for teacher/librarian pairs from the CCSD. They worked together in pairs to design curriculum that they can use in their courses. The workshop expanded to include elementary through high school. The number of participants doubled this year due to the high interest and competitive application process. There were 42 teachers and librarians to participate in the three day workshop. There will be a person coming onboard in the Spring to digitize the output of this institute. The participants will provide the curriculum they developed and student work and a temporary employee will be making a website for the institute. A link will be provided to faculty when this happens.

Banned Books Event – 3rd year in a row. Amanda oversees this event. Next event is Tuesday, September 29th from 3-5pm in the Amaragosa Room, 1st Floor of The Lied Library. Light refreshments will be served. Some classes are offering extra credit if they attend the event. There is more programming around the diversity of banned books represented this year. There is a panel on LGQ TV collections at the event. There is also an increase of banning of books at the university level over the past few years. A concern was expressed about students who can't afford to buy textbooks and faculty purchasing extra copies of textbooks and reserving them for their students to use. A question about whether or not the library would consider putting aside funds to buy textbooks was raised. In response, the library does not use collections money to buy used textbooks. Samantha encouraged faculty to speak with her about their specific student needs.

Chyllis Scott – An email will be coming out from UNLV Power at UNLV to all faculty and graduate students. Power will start back up in the month of October which provides a writing studio for students to build a community of writers and get feedback and support and advice. Faculty will be conducting writing studios every Friday in October from 1-3pm in CEB 133. Maximum participation is 25 people.

UNLV Top Tier Plan – In 2014, committees were formed to create the Top Tier Plan. The Top Tier Vision by 2025 is that UNLV will be recognized as a top tier public university in research, education, and community impact. Last year over 120 people representing various campus departments and over 100 community representatives were involved in this process. The link is still active and feedback about the plan is still coming in. 2014 was the planning stage and 2015 is the implementation stage of the Plan. Since Dean Metcalf arrived at UNLV, a path toward Tier 1 was put in place. At the start of the Fall 2015 semester the T&P committee was tasked to look at the language around tenure and promotion that will be necessary to go to Top Tier. At the meeting this week, there was great disagreement as to whether this should be the charge of this committee or not. The COE Bylaws clearly states the committees' function is to evaluate the dossiers that go forward for evaluation from the COE. In this academic year, no one is going up for Tenure & Promotion. Mid Tenure reviews will take place in the Spring. The T&P Committee will only focus on dossiers that will move on to the University level T&P Committee.

An Ad Hoc Committee will be formed to draft the language that will come to the Faculty for a discussion, and eventually vote. The language needs to be created to amend the COE Bylaws regarding what the tenure and promotion guidelines will be as we move towards Top Tier status as a university and Tier 1 status as a college.

2015-2016 UNLV Top Tier Plan Committees

At the August 2015 retreat the following committees were formed. Each committee is tasked with determining how to tackle the sub-goals, implementation strategies and action items. The 2015-2016 UNLV Committees are as follows:

Research, Scholarship and Creative Activity – Tom Piechota and Kate Korgan
Student Achievement – Carl Reiber

Academic Health Center – Barbara Atkinson and Maureen Schafer

Community Partnerships – Donald Snyder

Infrastructure and Shared Governance – Bryan Spangelo and Nancy Rapoport

Dean Metcalf commented on the T&P Committee's path to Tier 1. First, internally, we have to ensure that according to the plan that was agreed upon, that the COE's tenure and mid-tenure criteria reflect Tier 1 outcomes. Secondly, university wide, all campus colleges have been told that the COE Bylaws related to Promotion and Tenure ensure comparable rigor across departments and colleges. The Ad Hoc Committee's primary responsibility is to separate the responsibility for reviewing the

single candidate that is going up for mid-tenure promotion this year from the process of evaluating/revising the criteria that will be used to move forward. The T&P Committee currently includes only tenured professors. Dean Metcalf wants to make sure that Associate Professors also have input to the process. Dr. Lin will be asked to select one full professor and one associate professor from Teaching & Learning to serve on the Ad Hoc Committee. The Ad Hoc Committee will make recommendations to Dr. Lough and Dean Metcalf regarding how the COE By Laws might/should or could be adapted or advised to address the two points outlined by Dean Metcalf. Dr. Lough and Dean Metcalf will present the recommendations to the faculty before being presented to the By Laws Committee for consideration and approval. The goal is to make sure we do what we said we would do to ourselves and that we have an obligation to do as members of the larger university committee. The challenge remains – how do we define the work that we will do as we move forward. Questions and discussion about including Assistant Professors' input was elaborated on. Some follow-up is forth coming.

VIII. COE Dean, Dr. Kim Metcalf

Dean Metcalf has been serving as the Interim Associate Dean for Research. Since May, the COE has been awarded \$2M in funding and anyone interested in serving on the Research Advisory Committee, should contact Therese.

Searches

Total Department requests submitted totaled \$1,750,000. The actual amount available to work with equals \$968,582 and the COE needs to optimize the best way to use the funds. The dilemma regarding the supplemental pot of money is that we don't know if we will get that money and the COE search list will have to be submitted before we know what the actual dollar amount will be. The question is, 1) do we request a search for things that might be funded supplementally (and we can't back fill) or 2) should we take the gamble that we will get some of that supplemental funding and we don't ask for those searches as part of this process? The goal is to protect the college for the last several search lines. The current list will allow the College to fund between 12-14 positions, not counting supplemental money.

Supplemental Funding

The process is competitive across colleges, the original criteria was to generate net tuition revenue, meet community demand, and achieve cost effectiveness of the investment that the university makes. The college was asked to prepare a business plan that outlines the opportunities the college has, to grow enrollments in ways that will generate more money than they cost to offer, to propose how much of that additional revenue we got back directly and to describe how much the university would need to invest up front, to do that. To date, about six proposals have been

submitted to the Provost's Office for consideration. The two most recent proposals that were submitted, were 1) to grow the post-baccalauriat ARL programs (which are bursting at the seams) with an investment from the University of \$709,700. The return would be positive at the end of the second year and over time that would grow to full capacity, and; 2) to grow the Human Services Program with an investment of \$462,040. The difficulty was to identify programs that would optimize tuition revenue at a minimal cost. The time frame to hear back about the proposals is uncertain. At this time, the COE is not sure how much funding they will actually receive.

Washington Visit

At the Federal level, there is a huge debate to reduce the amount of funding provided for education and social science research. The cuts would be dramatic and wouldn't fund particular kinds of research in those areas. As a rebuttal to the debate, the President released an executive order related to using behavioral science insights to better serve the American people. A handout was provided related to this topic for review. Many of the meetings were devoted to hearing from NSF, IES and congressional leaders, talk about the debate and the second day and a half was spent making time on capitol hill visiting with various legislators. The buzz words that kept coming up were products, impact and relevance. The Dean advocated to legislators that this kind of independent funding for educational research is extremely critical because the only other funding sources are from private donors or philanthropic agencies that have a research agenda of their own.

Hill Visits

Funding discussions took place and met with several agencies and individuals, some of which included IES, NSF, Senate and House Chairs of various education committees. At Senator Reid's and Congress Woman Dina Titus' office, there was awareness by the staff of what the COE faculty is doing and asked about how they could support our efforts. There is great awareness of what the COE is doing and the awareness continues to grow. The Dean commended everyone on the hard work and commitment that faculty have accomplished and continue to do as it has made a huge impact in the progress of the goals that have been set forth by the COE.

One of the conversations that Dean Metcalf had with various Congressmen, was that Southern Nevada in many ways reflects the U.S. of future decades.

Lieutenant Governor Hutchinson was on campus on September 24th and requested to visit with the business, education and engineering colleges. Senator Hutchinson also visited and toured the Preschool.

The COE was awarded capital improvement funds in FY 15 totaling \$175,000. Most improvements focused on classroom space, white boards, technology, security and

a face lift to the lobby. The lobby will receive new carpeting, and the fake brick will be replaced, amongst a few other updates. A meeting to discuss FY16 funding requests will take place this afternoon.

IX. Executive Associate Dean, Dr. Danica Hays – COE website

Progress of the website – The Layout and the Content have been the focus of the upgrades keeping in line with Tier 1 goals. The intention of the website is 1) recruitment of faculty and students from two perspectives, top tier and a welcoming community, including diversity inclusivity and what do faculty and students need to get to in 1-3 clicks. Dr. Hays reviewed the main and second page look/goals of the new website. Departments will have the ability to create their own quick links which will be individually tailored to each department and also keep consistent across the college. Currently, there are some pages that don't mention UNLV and link information which is being updated. A handout outlining main page information was distributed to faculty for review and input on the content phase. The layout will be shared with faculty when it is ready to roll out. The new website will have a faculty governance page which will include College By Laws, COE Minutes and a Facts and Figures page, that will be accessible and kept current as new information occurs. Community engagement information is difficult to find on the current COE website and this information will be revamped making it easy to locate information. A follow-up item from the Academic Council meeting resulted in creating a student resource portal with FAQ's. There will also be a "give" button for perspective donors and curriculum portals for current and perspective students who are seeking program information and what department the program is located in, allowing the student to contact that department directly. On the faculty/staff directory page, there will be a sorting function by specialty on each page.

X. Associate Dean, Dr. Linda Quinn – ARL programs – No report

XI. COE Committee Chair Reports – No reports due to time constraints

- a. Academic Standards – No report
- b. Bylaws – No report
- c. Curriculum – Alice Corkill – A reminder to submit info for discussion two weeks prior to the curriculum committee meeting was presented. There will be no exceptions to this request.
- d. Graduate Studies – no report
- e. Merit Review – no report
- f. Multicultural and Diversity Committee – Sharon Tettegah is the Chair of this Committee. The first meeting is set for October _____.
- g. Promotion & Tenure – Steve McCafferty
 - i. Top Tier considerations
 - ii. Mid-tenure reviews
- h. Scholarship & Honors – Lisa Bendixen
- i. Teacher Ed, Licensed Personnel, and Experience – Linda Quinn

- j. Faculty Senate – Doris Watson, Senior Senator
 - i. Board of Regents Briefing papers

Dr. Watson sent out briefing papers earlier this year to the NSHE Board of Regents that dealt with code changes related to administrative faculty.

 1. The first briefing paper is titled: “Proposed Amendment to Board of Regents’ Handbook, Title 2, Chapter 5, Section 5.4.9, to add a new subsection b regarding Transfer of Administrators”. This amendment would allow the transfer of administrative faculty between institutions or units.
 2. The second is titled: “Proposed Amendments of Title 2, Chapter 5, adding a new Section 5.9.6 Regarding Shortened Notice of Termination for Administrative Faculty Hired after December 15, 2015, Except DRI. The two code changes have been tabled through December due to considerable pushback from the Faculty Senators on the NSHE Board.
 - ii. Academic Calendar – The Faculty Senate met a month ago and discussed the policy regarding the placement of UNLV Spring Break in consideration with Easter and to be in line with when CCSD took their Spring Break. Heated and lengthy discussions took place around this subject and what was learned was that the policy is “practice” and has not been put in writing. In the 2018 – 2019 academic year, Spring Break falls on the week of March 25 which is two weeks after UNLV’s mid-term. The Senate has pushed back the code/amendment changes to the academic committee to consider a policy that would be in place around when spring break is relative to CCSD and UNLV’s mid-term. There was a perception that Senior Senators had little or no regard for women with children on campus and made the decision without considering this population. Dr. Watson indicated that Senior Senators did take this into consideration. The primary reasons in requesting code changes were, first the success of students’ consideration of when spring break is relative to students’ success in the classrooms, second faculty considerations beyond children. The notion to try and align UNLV’s spring break with CCSD doesn’t make sense from the standpoint of when CCSD starts and ends. For UNLV Faculty to arrive after a two week Christmas break, and start earlier to align more closely with CCSD, was not agreeable. The third consideration was families that live on campus. The two week Christmas break for 2018-2019 has been set but there has been no decision made about when Spring Break will be. Dr. Watson asked for participation from anyone interested in this issue to attend any future Faculty Senate meetings. Faculty Senate meetings are open meetings and anyone can attend. The next meeting is scheduled for October

12th . For any questions, Dr. Watson directed folks to contact her, Dr. Rosser or Dr. Hoskins.

XII. New business

XIII. Announcements – COE Happy Hour @ Bahama Breeze!

Adjournment