COE Distance Education Committee meeting minutes
2/24/04 @ 11 AM in CEB 357

Present: Jean Henry (HPE), Kendall Hartley (Chair, C&I), Bea Babbitt (ESP), Michael Nussbaum (EPY), R.R. Apache (EDL)
Visitors: Charlotte Farr, Teresa Jordan

A. Approval of minutes

B. Discussion Items
   a. Kendall shared with Drs. Farr and Jordan the proposed charge of the committee and current activities.
   b. Dr. Farr complimented the group on taking the initiative as there are many needs that should be addressed at the department and college level.
   c. Dr. Farr noted the need to be active at the university level and gave a brief history of the work of the university Distance Education Policy Committee.
   d. Dr. Farr announced that she will be retiring at the end of this year (likely 9/2004). Pauline Saunders, Office Manager for Distance Education will also be leaving UNLV. Both are substantial losses to the university and we wish each of them the best in their future endeavors.
   e. Dr. Jordan described the current charge and work of a newly formed Distance Education Task Force. The charge from the Provost includes a number of vital activities that will have a substantial impact on distance education and our college.
   f. Dr. Jordan will keep us apprised of the task force activities and seek input as needed.
   g. The committee agreed to review faculty/department compensation policy for further discussion and possible recommendations.

C. Bylaws update
   a. Dr. Henry reported that the proposal for the DE committee description has been considered by the Bylaws committee. They are soliciting descriptions from other standing committees in hopes of moving all of them towards inclusion in the COE Bylaws.

D. New business
   a. Kendall announced the upcoming Distance Education in Nevada: Collaboration and Cooperation Conference organized by the Clark County School District, Community College of Southern Nevada, University of Nevada Las Vegas, and Nevada State College Distance Education Programs. The conference will be held at the CCSN Henderson Campus on Friday, March 19, 2004, from 9:00 a.m. - 3:00 p.m.

E. Next Meeting 3/23/2004 – CEB 357 @ 11 a.m.